



SHREE SOMNATH SANSKRIT UNIVERSITY

Online Enrollment System

PRESENTED BY : INFINITY INFOWAY PVT. LTD

Opp. Saptarshi Process Pvt Ltd, Beside Somnath Auto Agency, Nr.
Rajkamal Petrol Pump, Gondal Rd, Rajkot, Gujarat 360004

Signature

Registrar

Shree Somnath Sanskrit University
Veraval, Dist. Gf. Somnath (Gujarat)

- **Shree Somnath Sanskrit University Profile:**

- The Sanskrit literature is one of the richest in the world and Sanskrit is accepted as the mother of all the languages. Recent studies have shown that it is most computers friendly. Sanskrit is more scientific and phonetic language. Today, the scientific literature in Sanskrit available to us is vast and varied, covering subjects as diverse as alchemy and mathematics and metallurgy, gemology and zoology, and many more. Sanskrit language, with an incomparable store of knowledge and Science carries with itself a legacy of Indian tradition, is at the genesis of our well-developed nation.

- **Infinity Infoway Pvt. Ltd. Company Profile:**

- IIPL is a Rajkot (India) based consortium of web and software development. Since 2004 IIPL is helping businesses do better with the digital solutions. In the last 12 years IIPL has built strong clientele base across the countries (portfolio) based on our commitment to deliver and deliver solutions that work in unique ways. This confidence has come about with sincere perseverance, constant up gradation of applied technology and incisive experience & project management capabilities built over the years.


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SHREE SOMNATH SANSKRIT UNIVERISTY-ENROLLMENT PROCESS

- First Open the University website www.sssu.in



- Click the log in button. That will display the following screen.

Login Form

	College	▼
	Username	
	Password	
Login		


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- Select college and enter the username and password of the college.
- Once you are log in, the following screen will display.
-

Current Year

2015-2016 ▼

ENROLLMENT ▼

ACHARYA


SHASTRI


- The current year will be selected by default. Select the enrollment option. Then select Acharya or Shastri. The following screen will be displayed.


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- Now go step by step
- Step - 1 (Enrollment Form)
 - The form for Acharya will open.

ACHARYA		ACHARYA SEM-I		2015-2016		CHANGE SEMESTER / YEAR	
STEP 1	→	STEP 2	→	STEP 3	→	STEP 4	→
Enrollment Form		Unenrollment Student		Set Roll Number		Lock Detail	Download Report
						STEP 5	→
						STEP 6	→
						STEP 7	→
						STEP 8	
						Enrolled Students	I-Card
						Remu	

* ની નિશાની વાળા બધા ફિલ્ડ ફરજિયાત છે. બાકીના ફિલ્ડ ઓપ્શનલ છે.

COLLEGE DETAIL

College Code: 720	College Name: Test For Infinity
Course: ACHARYA	Semester: ACHARYA SEM-I

1. Select Your Subject. (તમારા વિષય શિલેક્ટ કરો)

Compulsory Foundation (Please Select Any 1 Subject) ☒ Compulsory Sanskrit Core Compulsory (Please Select Any 1 Subject) ☐ Ved ☐ Sahitya ☐ Puranetihas ☐ Navy Vyakran ☐ Navya Nyaya ☐ Ramanuj Vedanta ☐ Swaminarayana Vedanta (s) ☐ Dharmashastra ☐ Falit Jyotish ☐ Swaminarayana Vedanta (j) ☐ Vastushastra ☐ Paurohityam ☐ Sarvadarshana Core Elective (Please Select Any 1 Subject) ☐ Ved ☐ Sahitya ☐ Puranetihas ☐ Dharmashastra ☐ Prachin Rajnitishasra ☐ Falit Jyotish ☐ Sarvadarshana ☐ Navy Vyakran Discipline Centric Elective (Please Select Any 1 Subject) ☒ Nibandh, Parisavand(seminar)	Paper CF411 - Compulsory Sanskrit DCE411 - Nibandh, Parisavand(seminar)
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2. Applicant's Name In Full (BLOCK LETTER): Mr./Ms./Mrs. (વિદ્યાર્થીનું નામ)

Last Name:	First Name:
Father Name:	Mother Name:

➤ The form for Shastri will open like this.

ACHARYA	ACHARYA SEM-I	2015-2016	CHANGE SEMESTER / YEAR				
step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8
Enrollment Form	Unenrollment Student	Set Roll Number	Lock Detail	Download Report	Enrolled Students	I-Card	Remu

* ની નિશાની વાળા બધા ફિલ્ડ ફરજિયાત છે. બાકીના ફિલ્ડ ઓપ્શનલ છે.

COLLEGE DETAIL			
College Code :	720	College Name:	Test For Infinity
Course:	ACHARYA	Semester:	ACHARYA SEM-I

1. Select Your Subject. (તમારા વિષય સિલેક્ટ કરો)

Compulsary Foundation (Please Select Any 1 Subject) ☒ Compulsory Sanskrit	Paper: CF411 - Compulsory Sanskrit DCE411 - Nibandh, Parisavand(seminar)
Core Compulsory (Please Select Any 1 Subject) ☐ Ved ☐ Sahitya ☐ Puranetihas ☐ Navy Vyakran ☐ Navya Nyaya ☐ Ramanuj Vedanta ☐ Swaminarayana Vedanta (s) ☐ Dharmashastra ☐ Falit Jyotish ☐ Swaminarayana Vedanta (j) ☐ Vastushastra ☐ Paurohityam ☐ Saivadarshana	
Core Elective (Please Select Any 1 Subject) ☐ Ved ☐ Sahitya ☐ Puranetihas ☐ Dharmashastra ☐ Prachin Rajnitishasra ☐ Falit Jyotish ☐ Sarvadarshana ☐ Navy Vyakran	
Discipline Centric Elective (Please Select Any 1 Subject) ☒ Nibandh, Parisavand(seminar)	

2. Applicant's Name In Full(BLOCK LETTER):Mr./Ms./Mrs. (વિદ્યાર્થીનું નામ)

Last Name :		First Name :	
Father Name:		Mother Name:	


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- The details are to be filled in the fields.

<u>Field</u>	<u>Details</u>
Subject Selection	Here you have to write the subject you select
Surname, first name, father's name, mother's name.	As per recorded in the mark sheet
Address for correspondence	Write your address and phone number
Birth date	As per the school leaving certificate
Nationality and gender	Write nationality and your gender
Category	Fill this field with your category, occupation and marital status. If you belong to sc/st/obc/ebc category and want to get the benefits of reservation, you will have to attach the caste certificate.
Details of HSC exams	A student will have to give the details as per the HSC mark sheet.
Other details	Here the student will have to provide the details of the name of the bank, branch name, code, name of the city, aadhar card number, ration card number etc.
List of attached documents	The list of the documents to be attached is to be given, and tick the box against it.
Photo and sign	The files of photo and the image of the sign of the students are to be uploaded. The size limit for each file should be 100 kb.

- After filling the details, click SAVE button.


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 Shree somnath Sanskrit University

- Step-2(unenrollment students)

- Here the names of all the students who have applied to be enrolled will be displayed. These details require the approval from the clerk and the principal. For that purpose, click the check button and then the button of the clerk. And in the same way, check button and the button of principal.
- Here the names of the students whose enrollment is approved will be displayed in the list given in ASSIGN option, and those who are not enrolled will be in the NO ASSIGN option.

Enrollment Form Unenrollment Student Set Roll Number Lock Detail Download Report Enrolled Students I-Card Rem

Step 1 → Step 2 → Step 3 → Step 4 → Step 5 → Step 6 → Step 7 → Step 8

Enrollment Form Unenrollment Student Set Roll Number Lock Detail Download Report Enrolled Students I-Card Rem

Unenrolled Students.

Select Assign Status:

Click on student name header to sort student by alphabet

Order By: ☐ Student Name ☐ Roll No ☐ Combination Code ☐ As Per Entry

Student Name

No	Name	Roll	Code	Clerk Approve	Principal Approve	Update	Report	Delete	View
1	APATELL SAGAR A	101021		☒	☒		Report	X	
2	POPAT GUNJA JAMANBHAI	102081		☒	☒		Report	X	
3	FDFNFEFDF FDSFSD SAFDF	102081		☒	☒		Report	X	
4	MONPARA C D	1245 101081		☒	☒		Report	X	

- Here only those applications will be considered as valid who have got the approval from the clerk and the principal.


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➤ to get the report image, click 'report'. The image will be as below.

	શ્રીસોમનાથ સંસ્કૃત યુનિવર્સિટી, વેરાવળ એન્ટ્રાન્સમેન્ટ ટેસ્ટ (સાસ્ત્રી-પ્રથમવર્ષ) (F.Y.B.A.) શૈક્ષણિક વર્ષ:- 2015-2016	
પ્રાથમિક કોર્સ નંબર	720	
પ્રાથમિક પરીક્ષા નામ	Test For infinity	
રિસર્ચ નામ	MONPARA	
	G	D
	B	
	Surname	Name
		Father/Husband Name
		Mother's Name

1. પસંદ કરેલ પેપર/સબ્જેક્ટની માહિતી નીચે પ્રમાણે છે. (Selected Paper/Subject Information) :

Paper No	Paper Code	Subject Name
Paper 01		
Paper 02		
Paper 03		
Paper 04		
Paper 05		
Paper 06		
Paper 07		
Paper 08		

2. સંપર્કમાર્ગ સંબંધિત (Correspond Address) :

સંબંધિત (Address) :	Rajkot		
તાલુકો (Taluka) :	rajkot	મોબાઈલ નંબર (Mob. No.) :	9428893532
જિલ્લો (District) :	AHMEDABAD	રહેઠાણ નંબર (Res. No.) :	12345648
પિન કોડ (Pin Code) :	123	ઈ-મેઈલ એડ્રેસ (E-mail) :	rk.monparasa@gmail.com

3. વ્યક્તિગત માહિતી (Personal Information) :

જન્મ તારીખ (Date of Birth) :	16/08/1999	વિવાહિત માહિતી (Marital Status) :	Unmarried
રાષ્ટ્રિયતા (Nationality) :	Indian	ધર્મ (Religion) :	Hindu
લિંગ (Gender) :	Male	રક્ત જૂથ (Blood Group) :	B+
કેટેગરી (Category) :	Open	રહેઠાણ વિસ્તાર (Resident Area) :	Village
સબ-કેટેગરી (Sub-Category) :		વાર્ષિક વાર્ષિક આવક (Family Annual Income) :	20000
વ્યવસાય (Occupation) :	Government Job		


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5 અન્ય માહિતી (Other Details)

બેંક ખાતાનો નંબર (Bank A/c No.):	_____	આધારકાર્ડ નંબર (Aadhar Card No.):	_____
બેંક નું નામ (Bank Name):	_____	રેશનકાર્ડ વિગત (Ration Card Details):	BPL
બેંક શાખા કોડ (Bank Branch Code):	_____	રેશનકાર્ડ નંબર (Ration Card No.):	_____
બેંક શાખા સીટી નું નામ (Bank Branch City Name):	_____		

6 કોર્સ પસંદગીના દસ્તાવેજોની વિગત (attested document detail):

(1) Nss Certificate

ઉપરોક્ત માહિતી સંપૂર્ણપણે સાચી તથા સત્ય છે. MONPARA G D
શ્રી સોમનાથ સંસ્કૃત યુનિવર્સિટી તેમજ મહાવિદ્યાલય/કોલેજ/અભ્યાસ કેન્દ્રના અધિકારીઓ દ્વારા પરીક્ષા અને પ્રવેશકાંડમાં સહભાગી બનતા પાસ થોરફો અને કિસ્તાના નિયમોનું પાલન કરવાની ગાથેયથી આપું છું.

તારીખ _____



(વિદ્યાર્થીની સહી)

:(પસંદગીના દસ્તાવેજોના પુષ્ટકાર્ડ/આધારકાર્ડની વિગત):

આમી હું પ્રમાણિત છું છું _____ વિદ્યાર્થીની ઓફ-૧૨/મધ્યમ
કે તેનો સમાવેશ પરીક્ષામાં બેઠકમાં _____ થી પરીક્ષા પાસ કરે છે, અને તેને આ પરીક્ષામાં મુકવવા તેમજ પસંદગીના નિયમોનું પાલન કરવાની ગાથેયથી આપું છું.

તારીખ _____

:: શુદ્ધીકરણ ::

- ૦૧ એનરીસ્ટમેન્ટ ફી જેટલું રૂ. ૧૦૦/- વિદ્યાર્થીએ ભરવાના રહેશે.
- ૦૨ અમુકી વીજનવાળા તથા ડેક્યુમેન્ટ અપૂર્ણ જોડામાં આવેલ હોય તે કોર્સ રદ થશે. ડેક્યુમેન્ટની જરૂરીયાત સ્વ-પ્રમાણિત જોડવી.
- ૦૩ પ્રવેશકાંડ મહાવિદ્યાલયના પ્રધાનાચાર્ય/આચાર્ય મારફત ભરીને ચોક્કસ આવરણ છે. કોઈપણ સંજોગોમાં સીધા આવેલ પ્રવેશકાંડ સ્વીકારવામાં આવશે નહીં અને પ્રવેશ અંગેના સીધા પરબલવાદાર પ્રત્યેકમાન આપવામાં આવશે.
- ૦૪ જે વિદ્યાર્થી ઓની જરૂરી દસ્તાવેજો ન મેળવવાને કારણે યુનિવર્સિટીમાં પ્રવેશ માટે અપાત્ર હોય / જરૂરી વિષય કે વિષયોમાં કિતીઈ થયા ન હોય અથવા યુનિવર્સિટીમાં પ્રવેશ મેળવવા અંગેના નિયમો સામાન્યતઃ લાગુ પડતા ન હોય તેવા વિદ્યાર્થીના પ્રવેશકોર્સ રદ થશે.
- ૦૫ યુનિવર્સિટીના નિયમાનુસાર શાસ્ત્રી ક્ષામાં અભ્યાસક્રમ પૂર્ણ કરવાનો મહત્તમ સમયગાળો ૩+૧(૫ વર્ષ) નક્કી થયેલ છે. આથી શિક્ષણિક વર્ષ એનરીસ્ટમેન્ટ થનાર વિદ્યાર્થીઓએ ધૈ-૨૦૨૧ સુધીમાં શાસ્ત્રીનો અભ્યાસક્રમ પૂર્ણ કરી લેવાનો રહેશે. ધૈ-૨૦૨૧ સુધીમાં શાસ્ત્રીનો અભ્યાસક્રમ પૂર્ણ કરી નહીં તો તેમને પુનઃ રજીસ્ટ્રેશન કરવાનું રહેશે.

:: યુનિવર્સિટી સર્વિસ માટે

એનરીસ્ટમેન્ટ નંબર: _____

Checked By: _____

Date: _____

Verified By: _____

(Signature)

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• Step- 3(Set Roll Number)

- Here you can set the roll numbers of the students. It is not compulsory.

Here you will find the list of the assigned students. Write their roll number in the box against the names and save.

ACHARYA ACHARYA SEM-1 2015-2016 CHANGE SEMESTER / YEAR

1 → 2 → 3 → 4 → 5 → 6 → 7 → 8

Enrollment Form Unenrollment Student Set Roll Number Lock Detail Download Report Enrolled Students T-Card Remark

Set Student Roll No.

અહી તમારે વિદ્યાર્થી ના Roll Number સેટ કરવાના રહેશે. Roll Number સેટ કરવા માટે વિદ્યાર્થી ના નામ સામે આપેલા બોક્ષ માં વિદ્યાર્થી ના Roll Number નાખી નીચે આપેલા Save નામના બટન પર ક્લિક કરવાનું રહેશે. તેમજ Roll Number પેજ વારંવાર Save કરવા.

Student Name Search

Serial No.	Student Name	Set Roll No.
1	APATELL SAGAR A	
2	B B B	7888
3	FADADU M C	4588
4	A T A	

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• Step- 4(Lock detail)

- After completing the enrollment process, you can lock all the details.
- Check the number of the assigned and non assigned students and click on the Lock Degree. You will not be able to make changes in the details now.

ACHARYA	ACHARYA SEM-I	2015-2016	CHANGE SEMESTER / YEAR
step 1	→	step 2	→
step 3	→	step 4	→
step 5	→	step 6	→
step 7	→	step 8	
Enrollment Form	Unenrollment Student	Set Roll Number	Lock Detail
Download Report	Enrolled Students	I Card	Remark

Lock Enrollment

Enrollment ની બધી પ્રક્રિયા પૂર્ણ થયા બાદ અહીં તમારે Degree Lock કરવાની રહેશે, lock કર્ય બાદ તમે Enrollment ની ફોર્મ ભરી શકશો નહિ તેમજ ફોર્મ માં ભેઈ સુધારો કરી શકશો નહિ એથી બધી પ્રક્રિયા પૂર્ણ થયા બાદ જ lock કરવું.

Total Assign Student :- 21
Total Not Assign Student :- 0

Lock ACHARYA

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• Step- 5(Download Report)

- Here you can print the reports. You can print all types of reports by clicking on the print buttons.
- You can print 'all reports'. You have to submit it to the university along with a forwarding letter.

Print All Report	You can print all the reports by this button.
Forwarding Letter	This will print the list of the students with combination codes. Submit it to the University.
Print With Photo Signature	You can get the print with the photo and sign of the student.
Print All Student List	Here you will get the print of all the students.
As per Student Name	The list will be as per the names.
As per Roll Number	The list will be as per the numbers.
As per Combination	The list will be as per the combination codes.
As per Entry	The list will be as per the serial number of entry.
Print Challan	It will print a challan for the students.


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step
1

→

step
2

→

step
3

→

step
4

→

step
5

→

step
6

→

step
7

→

step
8

Enrollment Form

Unenrollment Student

Set Roll Number

Lock Detail

Download Report

Enrolled Students

I-Card

Remark

Download Report

નીચે આપેલ રીપોર્ટ તમારે યુનીવર્સિટી માં જમા કરવાના રહેશે.

(1) FORWARDING LETTER નામના બટન પર ક્લિક કરવાથી તમને એક લેટર મળશે.

(2) PRINT ALL REPORTS નામના બટન પર ક્લિક કરવાથી બધા વિદ્યાર્થી નો કોમ્બિનલ રીપોર્ટ નીકળશે.

Print All Report

Forwarding Letter

Download Enrollment Data

Print Remark Detail Report

નીચે આપેલી વસ્તુઓ તમારે યુનીવર્સિટીમાં જમા કરાવા ની નથી, જે કદા તમારી સમજણ મળે છે.

1. PRINT ALL STUDENT LIST

2. AS PER STUDENT NAME

3. AS PER ROLL NUMBER

4. AS PER COMBINATION

Print with Photo Signature

Export To Excel Data

Print All Student List

As Per Student Name

As Per Roll Number

As Per Combination

As Per Entry



Registrar

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- Step-6(Enrolled Students)

- The enrollment numbers are given by the university for all the assigned students.

The enrollment number of the students can be seen by clicking the button.

Enrollment Form

ACHARYA ACHARYA SEM-1 2015-2016 CHANGE SEMESTER / YEAR

step 1 → step 2 → step 3 → step 4 → step 5 → **step 6** → step 7 → step 8

Enrollment Form Unenrollment Student Set Roll Number Lock Detail Download Report **Enrolled Students** I-Card Renew

Enrollment Number Report

Serial No	Student Name	Enrollment No	Combination Code	Birth Date	Roll No	HSC Seat No	Subject	View
1	SAGAR A APATELL	15632478	101021	12/11/1990			COMPULSORY SANSKRIT / VED / SAHITYA / NIBANDH, PARISAVAND(SEMINAR)	
2	GUNJA JAMANBHAI POPAT	156324789	102081	25/12/1992			COMPULSORY SANSKRIT / SAHITYA / DHARMASHASTRA / NIBANDH, PARISAVAND(SEMINAR)	
3	FDSFSD SAFDF FDFNFEFDF	1563289	102081	12/10/1989			COMPULSORY SANSKRIT / SAHITYA / DHARMASHASTRA / NIBANDH, PARISAVAND(SEMINAR)	

http://www.college-apltd_Enrolled_Students.asp?

Signature
/Registrar
Shree somnath Sanskrit University
Veraval, Dist. Gir Somnath (Gujarat)

- Step-7(I-Card)

➤ Once the students are enrolled, you can print I-Cards here.

Explanation and Screenshots							
ACHARYA		ACHARYA SEM-I		2015-2016		CHANGE SEMESTER / YEAR	
step 1	→	step 2	→	step 3	→	step 4	→
Enrollment Form		Unenrollment Student		Set Roll Number		Lock Detail	→
						Download Report	→
						Enrolled Students	→
						I-Card	→
						Remark	
Student Icard તમારે નીચે આપેલા ફોરમેટને PDF માં Download કરી લેવાનું છે જેમાં છેલ્લું પેઝ Icardનો પાછળનો ભાગ આપેલો છે જે બધા Icard પાછળ Print કરી શકે છે http://www.winkcollege-spilForm_Student_icard.aspx							

Evelyn
 Registrar
 Shree somnath Sanskrit University
 Veraval, Dist. Gir Somnath (Gujarat)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Registrar

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Feedback

Date : / / 2016

Name of college : _____

How did you find today's demonstration?

Do you need more information?

YES

NO

Write you opinion.

Thanks

Infinity Infoway Pvt. Ltd.


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SHREE SOMNATH SANSKRIT UNIVERSITY

Online Enrollment System

Academic YEAR 2016-17

PRESENTED BY : INFINITY INFOWAY PVT. LTD

Opp. Saptarshi Process Pvt Ltd, Beside Somnath Auto Agency, Nr.
Rajkamal Petrol Pump, Gondal Rd, Rajkot, Gujarat 360004


Registrar
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• Shree Somnath Sanskrit University Profile

- Shree Somnath Sanskrit University, Veraval was established by Government of Gujarat through an Act of Legislative Assembly passed on April 1, 2005. University Grants Commission gave approval under section 2 (f) and included it in the list of recognized Universities on February 17, 2006. Academic Sessions of College began from June 2006 and Post Graduate Sahitya Department was established on July 20, 2006. It is the Public State University with Sanskrit as its medium of instruction, having 7 Faculties, 1 Constituent College, wherein more than 275 students on campus are pursuing higher studies under the care and supervision of 21 teaching (16 Permanent) and 30 (19 Permanent) supporting staff members. More than 4472 students are registered in the University affiliated Colleges/Institutes/Centers in the academic year 2015-16. Till date, University has given academic affiliation to 36 Colleges/Institutions including University Sanskrit College and one B.Ed. College across Gujarat. At present, 40 Diploma Centers and 37 P.G.D.C.A. Study Centers are functioning. Further, University has given approval to the world famous 'ARSH' Akshardham Research Institute for Social Harmony, Gandhinagar and Ta0vajnan Mandir Research Institute, Modasa as Research Institutes. It is the only special Sanskrit University of Gujarat as it offers a wide range of courses in Sāhitya, Jyotiṣhaśāstra, Vāstuśāstra, Veda, Vyākaraṇa, Navya Vyākaraṇa, Rāmānuja Vedānta, Swāminārāyaṇa Vedānta, Sarva Darśana, Navya Nyāya, Dharmaśāstra, Purāṇaśāstra, Paurohityam and Yoga. It gives opportunity for education starting from Certificate Course to Ph.D. In addition to this, English, Computer Applications, Gujarat, Hindi and Sociology are also offered at affiliated Colleges across Gujarat. University conducts its academic programmes under C.B.C.S. (Choice Based Credit System) and Semester System from the academic year 2011-12.
- Śārādā Bhavana, the University Library contains around 7,000 volumes. Pujya Shri Morari Bapu has made a generous donation of rupees 3 lacs for procuring reference books in Sanskrit and he has inaugurated it on October 17, 2013. It was named as 'Triveni Reference Library' in the pious memory of Shri K.K. Shastri, Pujya Dongare Maharaj and Pujya Virag Muni. It gives the facility of reading room, issue & return, reference and referral services book bank, old question papers, selling of University publications as well as University Granth Nirman Board publications etc. at its outset. Efforts have been made to keep sufficient number of textbooks for students and basic reference books for the faculty and scholars. University has state of art Computer Lab with more than 25 PCs. All the departments are accessible through Intercom facility. University is ICT enabled.

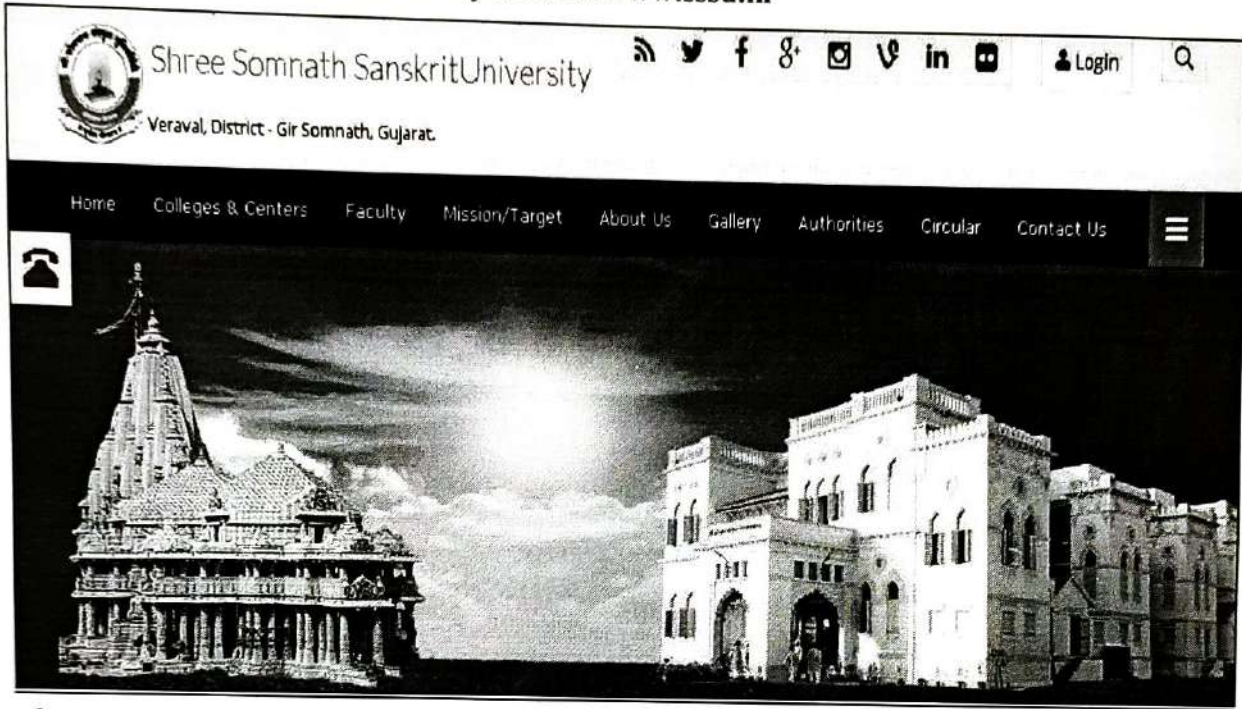
• Infinity Infoway Pvt. Ltd. Company Profile:

- IIPL is a Rajkot (India) based consortium of web and software development. Since 2004 IIPL is helping businesses do better with the digital solutions. In the last 12 years IIPL has built strong clientele base across the countries (portfolio) based on our commitment to deliver and deliver solutions that work in unique ways. This confidence has come about with sincere perseverance, constant up gradation of applied technology and incisive experience & project management capabilities built over the years.


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SHREE SOMNATH SANSKRIT UNIVERISTY - ENROLLMENT PROCESS

- First Open the University website www.sssu.in



- Click the log in button. That will display the following screen.

Login Form

	College	▼
	Username	
	Password	
Login		

- Select college and enter the username and password of the college.
- Once you are log in, the following screen will display.

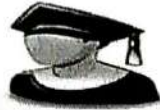

/Registrar
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Veraval, Dist. Gir Somnath (Gujarat)

Current Year

2016-2017

ENROLLMENT

Post Graduate Diploma In Computer
Science And Application



- The current year will be selected by default. Select the enrollment option. Then select PGDCA The following screen will be displayed.

Welcome To Enrollment Process

Close

Semester/Year 1



Click semester 1. The following screen about the details regarding the enrollment will be displayed.

Home Enrollment Change Password



Enrollment કરતા પહેલા નીચેની માહિતી વાચી લેવી



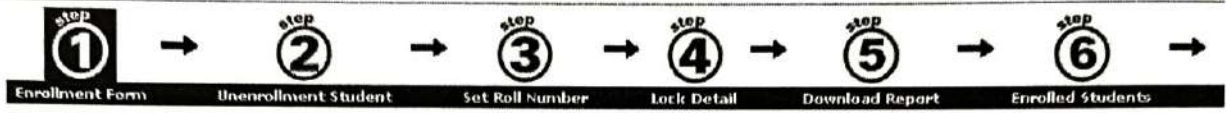
શ્રીસોમનાથ સંસ્કૃત યુનિવર્સિટી, વેરાવળ
પી.જી.ડી.સી.એ. એનરોલમેન્ટ/પ્રવેશના નિયમો
સૈદ્ધાંતિક વર્ષ :- ૨૦૧૫-૧૬

૦૧. પીજીડીસીએમાં પ્રવેશ પાડે સ્નાતક કે તેની સમાન કક્ષાએ જપ્ત કરવામાં આવેલી તથા જસ્ટ (B.C., B.T., B.E.B.C.) પાડે હોવા જરૂરી છે, જે વિદ્યાર્થીઓએ આરજીઓ સાથે લેવાનો હોય તેમને જાણે અને તેમનું પ્રમાણપત્ર સહમત સંબંધિત અધિકારીની પ્રમાણિત નકલ પરીક્ષણ સમયે તપાસે જ માન્ય રહેશે.
૦૨. પ્રવેશ પામેલી સકુલન સમયગાળો ૧ વર્ષનો રહેશે તેમજ પદ્ધતિ સમયગાળો કે વર્ષનો રહેશે. (૧ વર્ષ રજુસર તથા ૧ વર્ષ રીપીટર છે) અન્યથા તેમનું પ્રમાણપત્ર રદ થશે.

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- Now go step by step
- Step-1 Enrollment Form
- The form for PGDCA will open



* ની નિશાની વાળા બધા ફિલ્ડ ફરજિયાત છે. બાકીના ફિલ્ડ ઓપશનલ છે.

COLLEGE DETAIL			
College Code :	720	College Name:	Test For Infinity
Course:	Post Graduate Diploma in Computer ; ▾	Semester:	PGDCA SEM-I ▾

1. Select Your Subject. (તમારા વિષય સિલેક્ટ કરો)	
Core Compulsory (Please Select Any 6 Subject) ☒ Computer Fundamentals, Networking & HTML ☒ Logic Development using Programming Language C ☒ GUI Programming using VB ☒ PC Packages ☒ Compulsory Sanskrit ☒ Practical	Paper 101 - Computer Fundamentals, Networking & HTML 102 - Logic Development using Programming Language C 103 - GUI Programming using VB 104 - PC Packages 105 - Compulsory Sanskrit 106 - Practical

2. Applicant's Name In Full(BLOCK LETTER):Mr./Ms./Mrs. (વિદ્યાર્થીનું નામ)


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- The details are to be filled in the fields.

<u>Field</u>	<u>Details</u>
Subject Selection	Here you have to write the subject you select
Surname, first name, father's name, mother's name.	As per recorded in the mark sheet
Address for correspondence	Write your address and phone number
Birth date	As per the school leaving certificate
Nationality and gender	Write nationality and your gender
Category	Fill this field with your category, occupation and marital status. If you belong to sc/st/obc/ebc category and want to get the benefits of reservation, you will have to attach the caste certificate.
Details of HSC exams	A student will have to give the details as per the HSC mark sheet.
Other details	Here the student will have to provide the details of the name of the bank, branch name, code, name of the city, aadhar card number, ration card number etc.
List of attached documents	The list of the documents to be attached is to be given, and tick the box against it.
Photo and sign	The files of photo and the image of the sign of the students are to be uploaded. The size limit for each file should be 100 kb.

- After filling the details, click SAVE button.


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- Step-2(unenrollment students)

- Here the names of all the students who have applied to be enrolled will be displayed. These details require the approval from the clerk and the principal. For that purpose, click the check button and then the button of the clerk. And in the same way, check button and the button of principal.
- Here the names of the students whose enrollment is approved will be displayed in the list given in ASSIGN option, and those who are not enrolled will be in the NO ASSIGN option.

REPORT CARD PREPAREYA SEM-I 2015-2016 CHANGE SEMESTER / YEAR

STEP 1 → STEP 2 → STEP 3 → STEP 4 → STEP 5 → STEP 6 → STEP 7 → STEP 8

Enrollment Form Unenrollment Student Set Roll Number Lock Detail Download Report Enrolled Students I-Card Rem

Unenrolled Students.

Select Assign Status :

Student Name Search

Click on student name header to sort student by alphabet

Order By : ☐ Student Name ☐ Roll No ☐ Combination Code ☐ As Per Entry

No	Name	Roll	Code	Clerk Approve	Principal Approve	Update	Report	Delete	View
1	APATELL SAGAR A	101021		☒	☒		Report	X	
2	POPAT GUNJA JAMANBHAI	102081		☒	☒		Report	X	
3	FDFNFEFDF FDSFSD SAFDF	102081		☒	☒		Report	X	
4	MONPARA C D	1245 101081		☒	☒		Report	X	

- Here only those applications will be considered as valid who have got the approval from the clerk and the principal.
- To get the report image, click 'report'. The image will be as below.

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શ્રીસોમનાથ સંસ્કૃત યુનિવર્સિટી, વેરાવળ
બેચેલર ઓફ લૉ (સાસ્ત્રી-પ્રથમવર્ષ) (F.Y.B.A.)
શિક્ષણિક વર્ષ:- 2015-2016



પ્રશ્નપત્ર કોડ નંબર 720

પ્રશ્નપત્રનું નામ Test For Infirality

રજીસ્ટ્રેશન નંબર: MONPARA

G

D

B

Surname

Name

Father/Husband Name

Mother's Name

1. પસંદ કરવામાં આવેલા વિષયની પાઠ્યક્રમ વિગતો (Selected Paper/Subject Information):

Paper No	Paper Code	Subject Name
Paper 01		
Paper 02		
Paper 03		
Paper 04		
Paper 05		
Paper 06		
Paper 07		
Paper 08		

2. સંપર્ક સરનામું (Correspond Address):

સરનામું (Address): Rajkot
 તાલુકો (Taluko): rajkot મોબાઈલ નંબર (Mob. No.): 9428893532
 જિલ્લો (District): AHMEDABAD રહેણાંક નંબર (Res. No.): 12345646
 પીન્કોડ (Pin Code): 123 ઈ-મેઈલ એડ્રેસ (E-Mail): rk.monparass@gmail.com

3. વ્યક્તિકીય વિગતો (Personal Information):

જન્મ તારીખ (Date of Birth): 16/08/1999 વિવાહિત સ્થિતિ (Marital Status): Unmarried
 રાષ્ટ્રિયતા (Nationality): Indian ધર્મ (Religion): Hindu
 લિંગ (Gender): Male રક્ત સમૂહ (Blood Group): B+
 શ્રેણી (Category): Open રહેણાંક વિસ્તાર (Resident Area): Village
 સબ-શ્રેણી (Sub-Category): કુટુંબી વાર્ષિક આવક (Family Annual Income): 20000
 વ્યવસાય (Occupation): Government Job

(Signature)

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5 અન્ય માહિતી (Other Details)

બેંક ખાતાનો નંબર (Bank A/c No.):	_____	અધિકારક નંબર (Authorised No.):	_____
બેંક નું નામ (Bank Name):	_____	રેશનકાર્ડ વિગત (Rationcard Details):	BPL
બેંક શાખા કોડ (Bank Branch Code):	_____	રેશનકાર્ડ નંબર (Rationcard No.):	_____
બેંક શાખા સીટી નું નામ (Bank Branch City Name):	_____		

6 કોર્સ સર્ટિફિકેટ અને ડોક્યુમેન્ટી વિગત (attested document detail):

(1) Nss Certificate

કોર્સના માહિતી અનુસાર સચી તથા સત્ય છે. ન MONPARA G D
શ્રી સોમનાથ સંસ્કૃત યુનિવર્સિટી તેમજ અભિયાન/કોર્સ/અભ્યાસ કરતી વખતે અને અભિયાનમાં અમલી જતા પાસા પોસ્ટી અને કિસ્મતના નિયમોનું પુરતપણે પાલન કરવાની બાંહેધરી આપું છું.

તારીખ _____



(વિધાયીની સહી)

:(અભિયાન/કોર્સના પુરતપણે/અધિકારકની સહયોગી વિગત)::

આથી હું પ્રમાણિત છું છું _____ વિધાયીને પોસ્ટ-૧૨/અભ્યાસ
કે તેની સમગ્ર પરીક્ષામાં બેઠામાં _____ થી પરીક્ષા પાસ કૃત છે, અને તેને આ પરીક્ષામાં મુદ્દપત્રક તેમજ પરિણામ પત્રક પ્રવેશનાં બંધનમાં અમલમાં લાગુ વિધાયી દ્વારાની અભ્યાસક્રમમાં પ્રવેશને પાસ છે. આ વિધાયી દ્વારા નિયમ કી અભ્યાસ આલેક છે.

તારીખ _____

:(સુચનાઓ):

- ૦૧ એનસીસીએન્ટ શ્રી પેટે રૂ. ૧૦૦/- વિધાયીને ભરવાના રહેશે.
- ૦૨ અધૂરી વીમતવાળા તથા ડોક્યુમેન્ટ અપૂર્ણ જોડવામાં આવેલ હોય તે કોર્સ રદ થશે. ડોક્યુમેન્ટની જરૂર સ્વ-પ્રમાણિત જોડવી.
- ૦૩ પ્રવેશપત્રો મહાવિમાલયનાં પ્રધાનાચાર્ય/આચાર્ય માર્ગદર્શન હારીને મોકલવા આવશ્યક છે. કોર્સપાસ અંગેઓમાં સીધા આવેલ પ્રવેશપત્રો સ્વીકારવામાં આવશે નહીં અને પ્રવેશ અંગેના સીધા પ્રત્યક્ષવાર પ્રત્યેખ્યાત આપવામાં આવશે.
- ૦૪ જે વિધાયી બીની જરૂરી દસ્તાવેજી ન બેળવવાને કારણે યુનિવર્સિટીમાં પ્રવેશ માટે અપાત્ર હોય / જરૂરી વિષય કે વિષયોમાં કૌટીક થયા ન હોય અથવા યુનિવર્સિટીમાં પ્રવેશ બેળવવા અંગેના નિયમો સામન્યતા: હામુ પડવા ન હોય તેવા વિધાયીના પ્રવેશકોર્સ રદ થશે.
- ૦૫ યુનિવર્સિટીના નિયમાનુસાર દ્વારની ક્લાસમાં અભ્યાસક્રમ પૂર્ણ કરવાનો મહત્તમ સમયગાળો ૩૦૨(૫ વર્ષ) નક્કી થયેલ છે. આથી ધીરમિત્ર વર્ષ એનસીસીએન્ટ થનાર વિધાયીઓએ યે-૨૦૨૧ સુધીમાં દ્વારનીનો અભ્યાસક્રમ પૂર્ણ કરી લેવાનો રહેશે. બે યે-૨૦૨૧ સુધીમાં દ્વારનીનો અભ્યાસક્રમ પૂર્ણ કરશે નહીં તો તેમને પુન: રજીસ્ટ્રેશન કરવાનું રહેશે.

:(યુનિવર્સિટી અધિકારક પાસે)

એનસીસીએન્ટ નંબર: _____

Checked By: _____

Verified By: _____

Date: _____

(Signature)

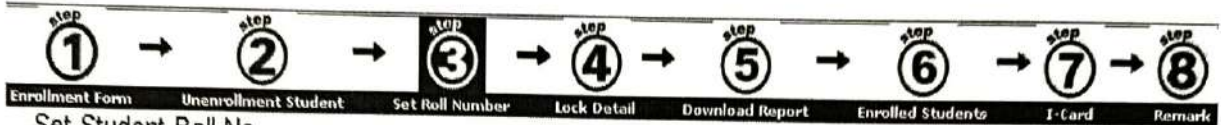
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Step- 3 (Set Roll Number)

- Here you can set the roll numbers of the students. It is not compulsory.

Here you will find the list of the assigned students. Write their roll number in the box against the names and save.



Set Student Roll No.

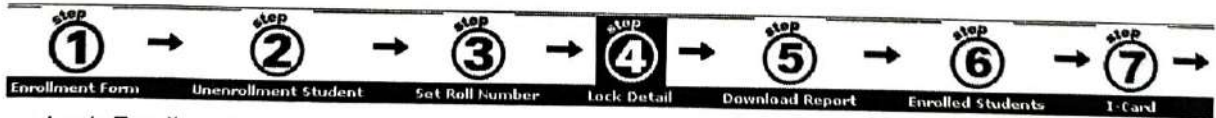
અહી તમારે વિદ્યાર્થી ના Roll Number સેટ કરવાના રહેશે. Roll Number સેટ કરવા માટે વિદ્યાર્થી ના નામ સામે આપેલા બોક્ષ માં વિદ્યાર્થી ના Roll Number નાખી નીચે આપેલા Save નામના બટન પર ક્લિક કરવાનું રહેશે. તેમજ Roll Number પેજ વાઈઝ Save કરવા.

Student Name Search

Serial No.	Student Name	Set Roll No.
1	APATELL SAGAR A	
2	B B B	7888

Step- 4(Lock detail)

- After completing the enrollment process, you can lock all the details.
- Check the number of the assigned and non assigned students and click on the Lock Degree. You will not be able to make changes in the details now.



Lock Enrollment

Enrollment ની બધી પ્રક્રિયા પૂર્ણ થાય બાદ અહી તમારે Degree Lock કરવાની રહેશે , lock કર્ય બાદ તમે Enrollment ના ફોર્મ બરી શકશો નહિ તેમજ ફોર્મ મા કોઈ સુધારો કરી શકશો નહિ એથી બધી પ્રક્રિયા પૂર્ણ થયા બાદ જ lock કરવું.

Total Assign Student :- 21
Total Not Assign Student :- 0

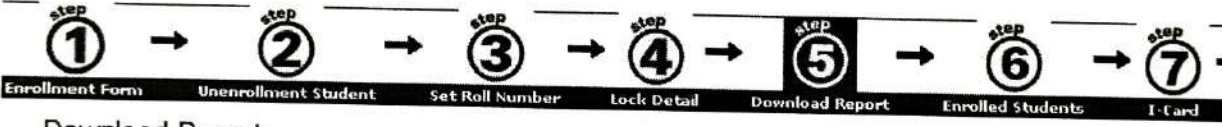
Lock ACHARYA


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• Step- 5(Download Report)

- Here you can print the reports. You can print all types of reports by clicking on the print buttons.
- You can print 'all reports'. You have to submit it to the university along with a forwarding letter.

Forwarding Letter	This will print the list of the students with combination codes. Submit it to the University.
Print With Photo Signature	You can get the print with the photo and sign of the student.
Print All Student List	Here you will get the print of all the students.
As per subject	The list will be as per the subject.
Print Challan	It will print a challan for the students.



Download Report

નીચે આપેલ રીપોર્ટ તમારે યુનીવર્સિટી માં જમા કરવાના રહેશે.

- (1) PRINT ALL STUDENT REPORTS નામના બટન પર ક્લિક કરવાથી બધા વિદ્યાર્થી નો ડિટેઇલ રીપોર્ટ નીકળશે.
- (2) FORWARDING LETTER નામના બટન પર ક્લિક કરવાથી તમને એક લેટર મળશે.
- (3) SUBJECT WISE REPORTS નામના બટન પર ક્લિક કરવાથી બધા વિદ્યાર્થી ના વિષય ની માહિતી નો ડિટેઇલ રીપોર્ટ નીકળશે.
- (4) CHALLAN નામના બટન પર ક્લિક કરવાથી બેન્ક માં ભરવાના ચલણ નો રીપોર્ટ નીકળશે.

Print All Student Report

Forwarding Letter

Subject Wise Report

challan

નીચે આપેલી વસ્તુઓ તમારે યુનીવર્સિટીમાં જમા કરાવવા ની નથી, જે કસ્ટ તમારી સમવસ્તુ ચહે છે.

1. PRINT WITH PHOTO SIGNATURE
2. EXPORT TO EXCEL DATA

Print with Photo Signature

Export To Excel Data

(Signature)

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- Step-6(Enrolled Students)

- The enrollment numbers are given by the university for all the assigned students.

The enrollment number of the students can be seen by clicking the button.

Serial No.	Student Name	Enrollment No.	Combination Code	Birth Date	Roll No.	Seat No.	Subject	View
1	SAGAR A APATELL	15632478	101021	12/11/1990			COMPULSORY SANSKRIT / VED / SAHITYA / NIBANDH, PARISAVAND(SEMINAR)	
2	GUNJA JAMANBHAI POPAT	156324789	102081	25/12/1992			COMPULSORY SANSKRIT / SAHITYA / DHARMASHASTRA / NIBANDH, PARISAVAND(SEMINAR)	

- Step-7(I-Card)

Once the students are enrolled, you can print I-Cards here.

તમારે નીચે આપેલા ફોર્મને PDF માં Download કરી લેવાનું છે જેમાં છેલ્લું પેઠા Icardનો પાછળનો ભાગ આપેલો છે જે બધા Icard પાછળ Print કરી શકો છો

http://ssu.incollege-opForm_Student_icard.asp/

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This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears slightly aged or off-white. There is no handwriting or other markings on the page.

Registrar.

— [32] —

Feedback

Date : / / 2016

Name of college : _____

How did you find today's demonstration?

Do you need more information?

YES

NO

Write you opinion.

Thanks

Infinity Infoway Pvt. Ltd.


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Online Internal Marks Entry Process

USER MANUAL

(with effect from DEC-2018 Exam)

Signature

Registrar

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Veraval, Dist. Gir Somnath (Gujarat)

Follow the following procedure to enter the internal marks of the semester exams of Shastri ans Acharya

- Open the browser and open the site www.sssu.in .

The following window will open. Enter the username and the password of the college/Mahavidyalaya.

The screenshot shows the website of Shree Somnath Sanskrit University. The header includes the university's name and location: "Shree Somnath Sanskrit University, Veraval, District - Gir Somnath, Gujarat." Below the header is a navigation menu with links: Home, Colleges & Centers, Faculty, Mission/Target, About Us, Gallery, Authorities, and Circular. A large banner image of a temple is displayed. Overlaid on the banner are two text boxes in Gujarati: "યુઝર નેમ (મહાવિદ્યાલય/શ્રોત્રેષનો ગ્રેડ) અહીં ટાઇપ કરશો." and "પાસવર્ડ અહીં ટાઇપ કરશો." To the right, there is a "Login Form" with fields for "College", "Username", and "Password", and a "Login" button. A sidebar on the right contains a menu icon and some text in Gujarati.

The confidentiality of the username and password is to be maintained by the principal. In case of missing, contact the controller of the examination or email him on sssu.exam@gmail.com

After log in, the following window will open. Select the current year. E.g. (2018-2019). Select EXAM from EXAM and ENROLLMENT.

- Click on Shastri or Acharya for the regular students, new syllabus. Click on Shastri old for the old course students.

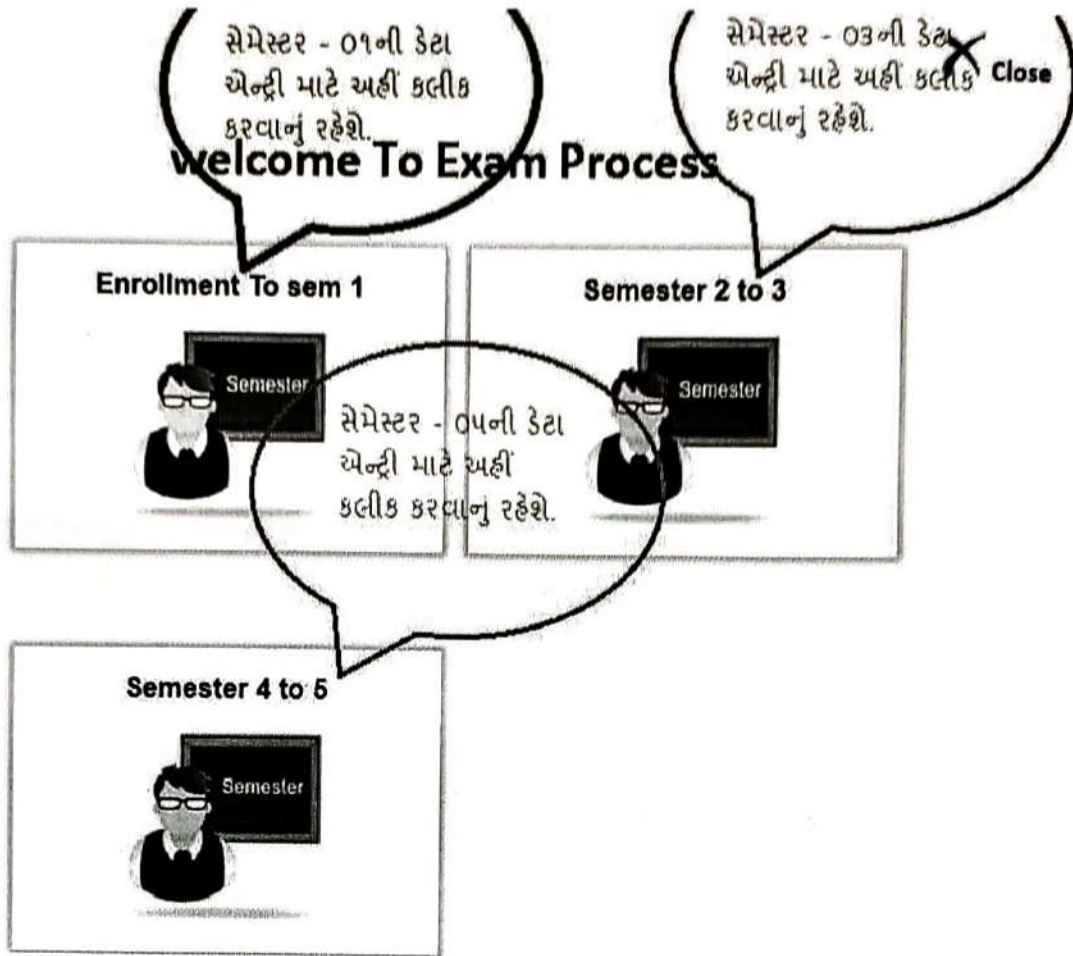
Signature
Registrar
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જૂનો અભ્યાસક્રમ (વર્ષ , ૨૦૧૩-૨૦૧૪થી અમલમાં આવેલ નવો અભ્યાસક્રમ) ફાલગુણી શાસ્ત્રીકક્ષાના સેમેસ્ટર-૫ થી ૬ માટે	Select Year 2018-2019 ENROLLMENT ENROLLMENT EXAM	નવો અભ્યાસક્રમ (વર્ષ , ૨૦૧૩-૨૦૧૮થી અમલમાં આવેલ નવો અભ્યાસક્રમ) ફાલગુણી શાસ્ત્રીકક્ષાના સેમેસ્ટર-૧ થી ૪ માટે
SHASTRI OLD 	ACHARYA OLD 	SHASTRI 
ACHARYA 		

નવો અભ્યાસક્રમ (વર્ષ , ૨૦૧૩-૨૦૧૮થી અમલમાં આવેલ નવો અભ્યાસક્રમ) ફાલગુણી શાસ્ત્રીકક્ષાના સેમેસ્ટર-૧ થી ૪ માટે

- The data entry of the internal marks for Shastri and Acharya is to be done by the college/Mahavidyalaya. Select Shastri or Acharya whichever you want to enter first.
- When you select any level of Shastri or Acharya, finish the procedure from Report to Lock. Then log out and start the entry for another level. Do not enter the marks of two levels simultaneously.
- After the above said step, select Exam and select Level. The following window will open. For the entry of first semester of Shastri and Acharya, click on 'Enrollment to semester 1', for the data entry of semester 3, click on 'semester 2 to 3', for the data entry of semester 5 of Shastri, click on 'semester 4 to 5'


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- For the entry of first semester of Shastri and Acharya, click on 'Enrollment to semester 1', for the data entry of semester 3, click on 'semester 2 to 3', for the data entry of semester 5 of Shastri, click on 'semester 4 to 5'.

Following window will be opened after you select semester.

Home Exam Student **Internal** Repeater Teacher Information Assignment

Export Student Details

SHASTRI SHASTRI SEM-1 2016-2017 CHANGE SEMESTER / YEAR

STEP 0 → STEP 1 → STEP 2 → STEP 3 → STEP 4 → STEP 5 → STEP 6 → STEP 7 → STEP 8 → STEP 9

Add Group/Manage Group

અહીં તમે SHASTRI SEM-1 ના ગ્રુપ નું બીસ્ટ જોઈ શકશો. અહીંથી તમે તમારી ડોલેજ માં SHASTRI SEM-1 માં ગ્રુપ Add કરી શકશો ગ્રુપ Add કરવા માટે તમારી ડોલેજ માં જે ગ્રુપ યાલતું હોય તે ગ્રુપ ની સામે આપેલા Check Box પર ક્લિક કરી Submit નામના બટન પર ક્લિક કરવું.

નોંધ :- ગ્રુપ પેજ વાઈઝ સેવ કરવા.

Eshwar
Registrar

- [illegible]

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- Step-2. Click on 'Internal Download Data' and the following window will open. Select seat no. in the drop menu of Order By and click download to get the sheet of marks of all the students in excel. This is for the verification purpose for the college/Mahavidyalaya.

Home Exam Student Internal Repeater Teacher Information Assignment
Export Student Details

SHASTRI SHASTRI SEM-I 2016-2017 CHANGE SEMESTER / YEAR

STEP 1 → STEP 2 → STEP 3 → STEP 4 → STEP 5
Internal Marks Entry Internal Download Data Internal Testing Report Lock Internal Exam Final Internal Report

Internal Excel Download

Order By:

- Step-3. Click on 'Internal Testing Report' and following window will open. Click on 'Download Testing Report'. This report is for verification for the college and Mahavidyalaya, and not to submit to the University.

Home Exam Student Internal Repeater Teacher Information Assignment
Export Student Details

SHASTRI SHASTRI SEM-I 2016-2017 CHANGE SEMESTER / YEAR

STEP 1 → STEP 2 → STEP 3 → STEP 4 → STEP 5
Internal Marks Entry Internal Download Data Internal Testing Report Lock Internal Exam Final Internal Report

Internal Marks Testing Report

નીચે આપેલા Download Testing Report નામના બટન પરથી તમે રીપોર્ટ કાઢી શકશો આ રીપોર્ટ યુનીવર્સિટીમાં જમા કરવાની નથી. યુનીવર્સિટીમાં સબમિટ કરાવવાનો ફાઈનલ રીપોર્ટ કાઢવા માટે પહેલા તમારે Exam Lock કરવી પડશે.

Signature

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- Step-4. Click on 'Lock Internal Exams'. After verification of the entry of the internal marks by the college, final submission should be done. By clicking LOCK. Marks cannot be changed once it is locked. Before LOCK, tick against all the check boxes.

Home Exam Student Internal Repeater Teacher Information Assignment

Export Student Details

SHASTRI SHASTRI SEM-I 2016-2017 CHANGE SEMESTER / YEAR

Step 1 → Step 2 → Step 3 → Step 4 → Step 5

Internal Marks Entry Internal Download Data Internal Testing Report Lock Internal Exam Final Internal Report

Exam Lock List

SHASTRI SHASTRI SEM-I Internal		TOTAL
Total Enrolled Student		5
Assigned Students in Exam		3
Total Repeater Students		4
Total Repeater Assigned Students in Exam		0
Total Students		9
Total Assigned Students in Exam		3

અહીં ચેકબોક્સ ક્લિક કરી સુચના વાંચી click કરી ટીક કરી બાદ નીચે Lock વાળા button ઉપર click કરવાથી final entry submit થઈ જશે.

અમારી કોલેજે SHASTRI SHASTRI SEM-I Internal ના બધા વિદ્યાર્થીના માર્ક્સ ચેક કરેલ છે. જેમાં કોઈ ભૂલ જણાતી નથી જે થી હું આ Exam લોક કરવા માગું છું.

Download Testing Student Data

Lock SHASTRI SHASTRI SEM-I Internal

Step -5 (Final Internal Report). By clicking on Final Internal Report, you can download the final report. This report is to be printed in two copies. One is to submit to the University after the stamp and sign of the principal.

Home Exam Student Internal Repeater Teacher Information Assignment

Export Student Details

SHASTRI SHASTRI SEM-I 2016-2017 CHANGE SEMESTER / YEAR

Step 1 → Step 2 → Step 3 → Step 4 → Step 5

Internal Marks Entry Internal Download Data Internal Testing Report Lock Internal Exam Final Internal Report

Internal Marks Final Report

Download Final Report

Signature
Registrar
Shree somnath Sanskrit University
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IMPORTANT INSTRUCTIONS

1. The college/mahavidyalaya will have enter the data of internal exams in December for the semester 1,3,5 for Shastri and semester 1 for Acharya. The entry for semester 2,4,6, for Shastri and semester 2 for Acharya can be done in April. This can be done online only on www.sssu.in.
2. It is compulsory to submit the internal marks in hard copy within the given period.
3. All the records of the internal marks of the students are to be preserved and submit to the University whenever it is asked.
4. The marks of the repeater students are to be sent on the letter head of the college with the stamp and sign of the principal, and not online. But the college will have to submit to the University the internal marks of that student who appears as the first time and for full exams. Otherwise the result will show the absent of that student.
5. In case of any difficulty, you are requested to contact the Examination Department on 02876-244532 from 10.30 am to 6.00 pm on working days.



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Shree Somnath Sanskrit University



USER MANUAL

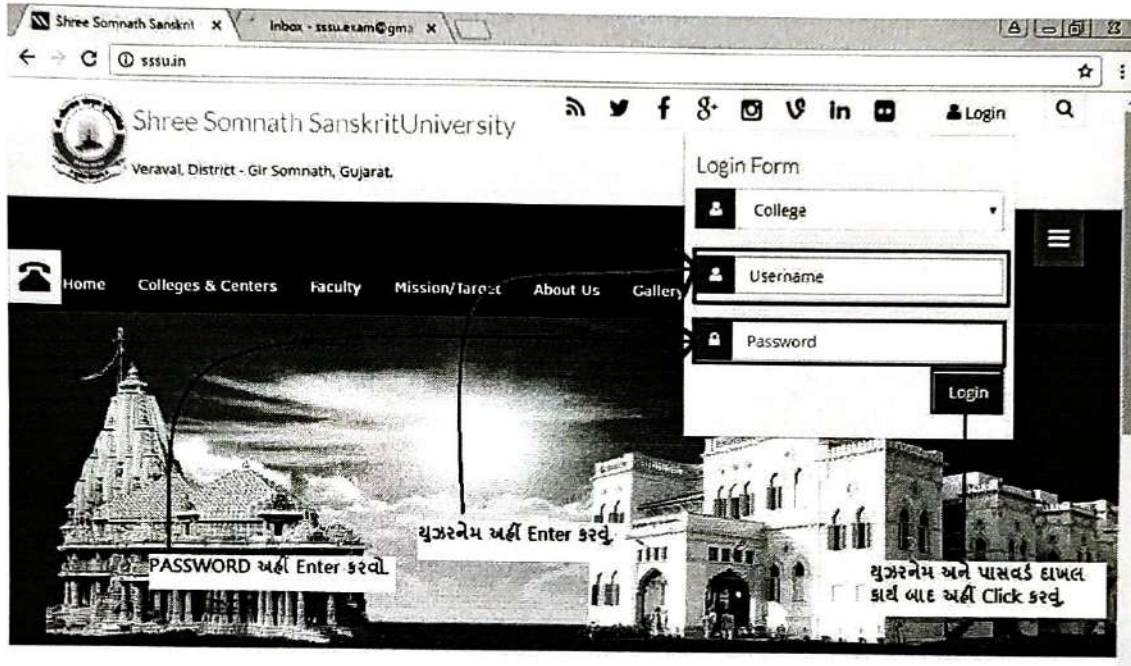
TO DOWNLOAD THE SEAT NUMBER AND HALL TICKET

Signature

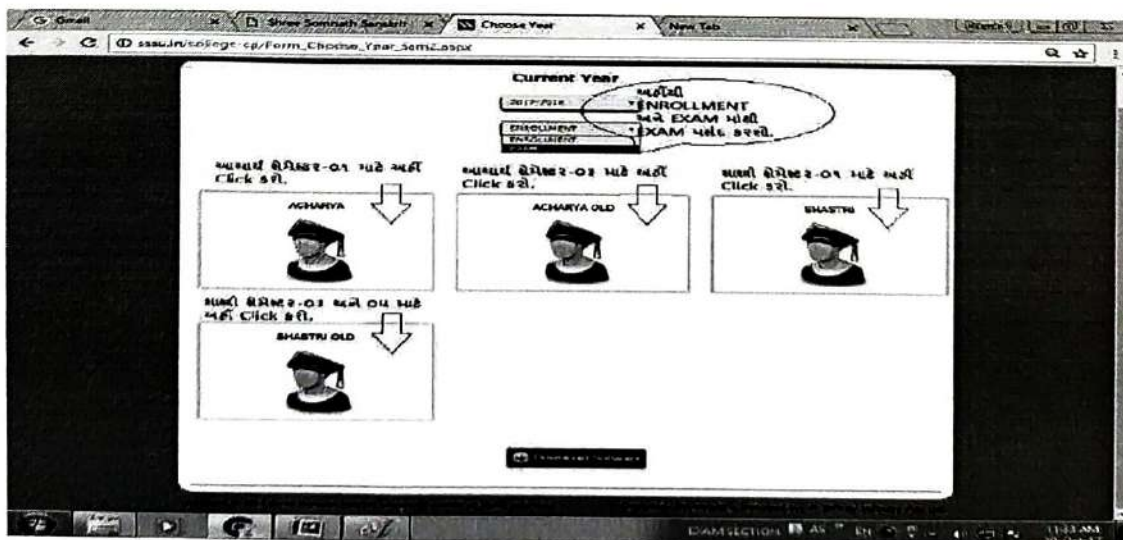
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The seat numbers of the students can be downloaded by the college/Mahavidyalaya after logging in by using the username and password. The procedure is as follows.

- 1) Open the browser, go to sssu.in, the following window will open. Enter password and username to log in as you do in case of enrollment process.



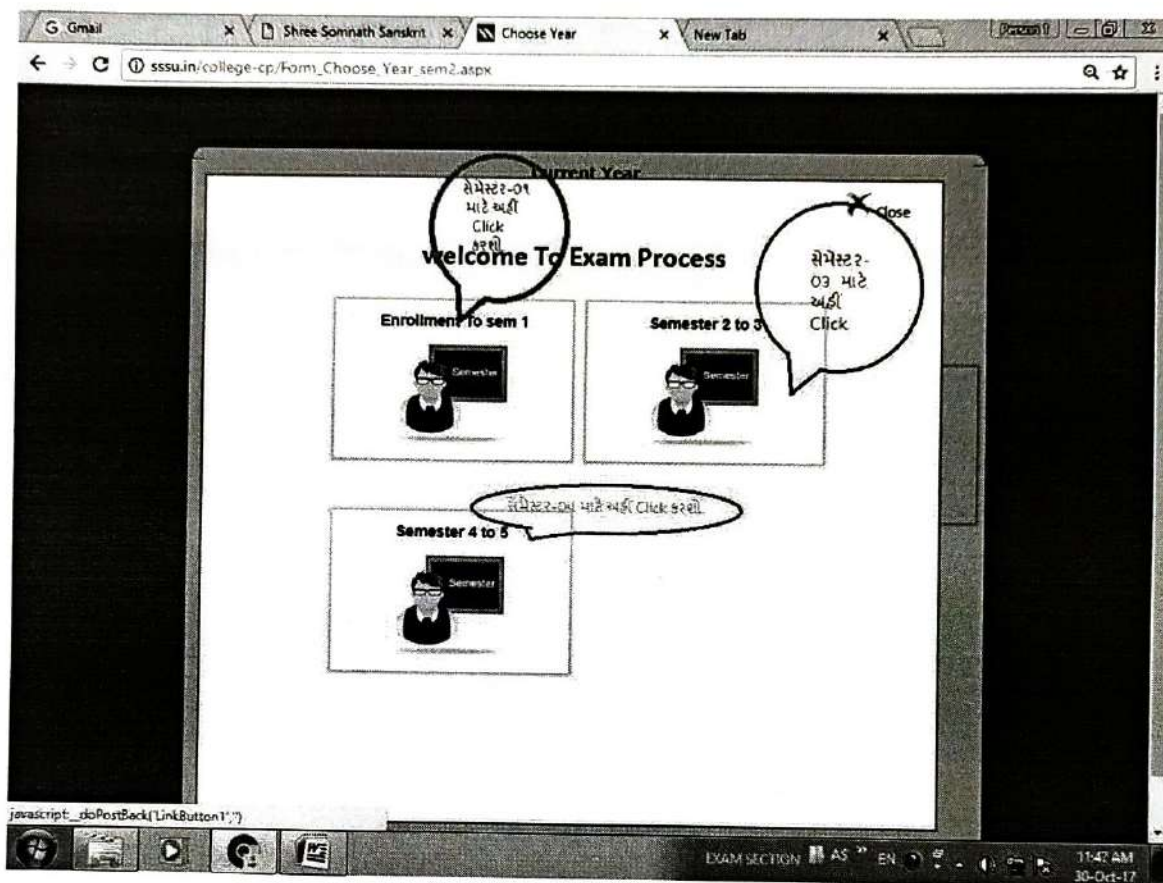
- Once you log in, the following window will open. Current year (2017-2018) will be by default in the drop menu of the year. Select EXAMS from ENROLLMENT and EXAM. To download the seat numbers. Click on the figure indicating program and old/new syllabus.



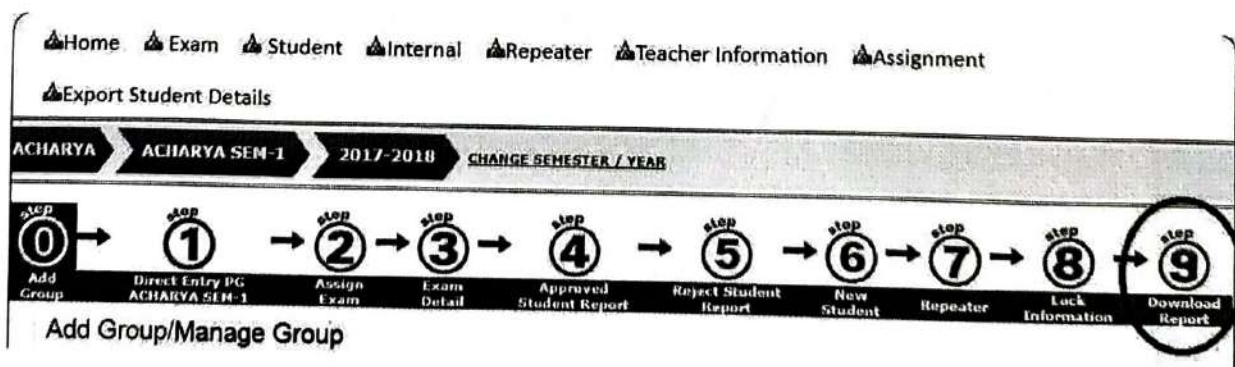
Signature

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- After the above said step, select Exam and select Level. The following window will open. For the entry of first semester of Shastri and Acharya, click on 'Enrollment to semester 1', for the data entry of semester 3, click on 'semester 2 to 3', for the data entry of semester 5 of Shastri, click on 'semester 4 to 5'.

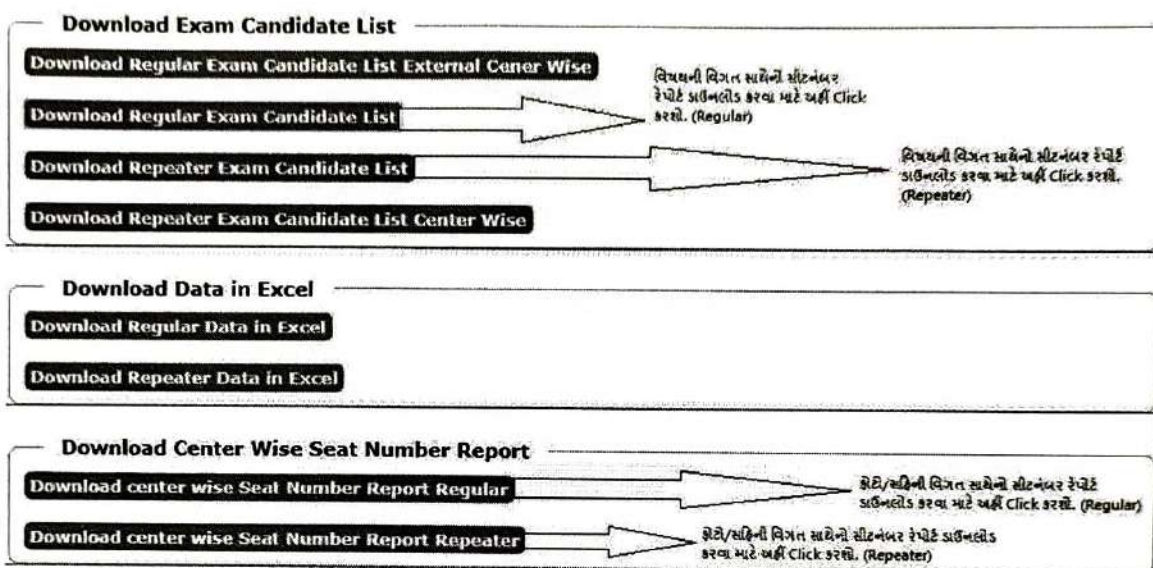


- After clicking the semester number, the following window will open. You can download the numbers by clicking on DOWNLOAD THE REPORT as step 9.

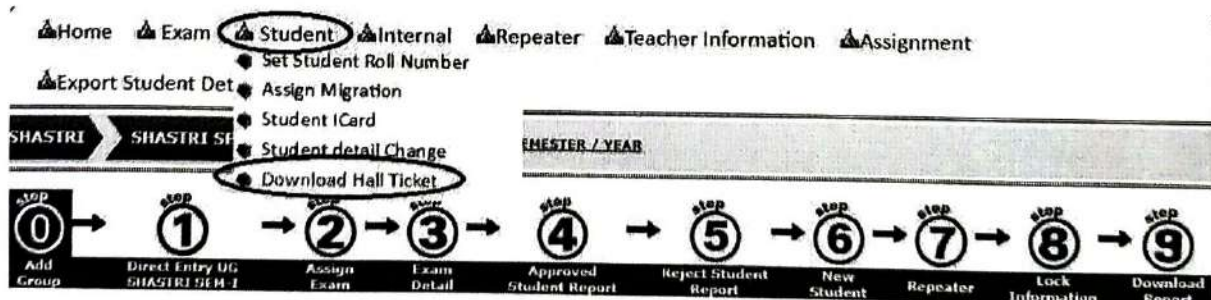



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- **Step-9** Click on the download the report. Following window will open. You can download the reports of the regular and repeaters by selecting the buttons showed by the arrows.

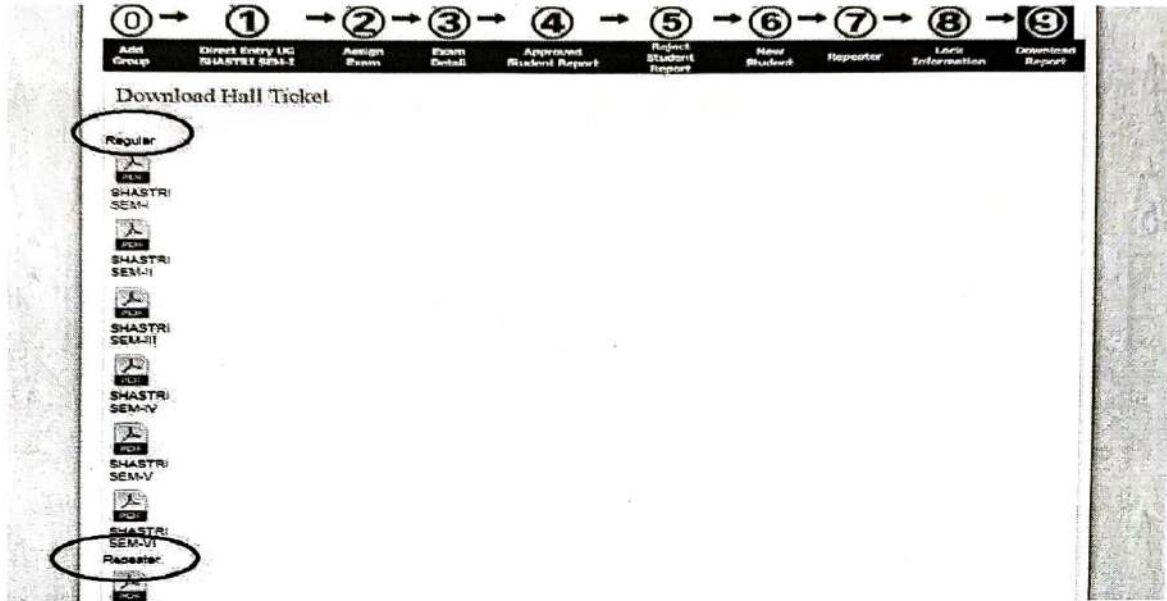


- The hall tickets for all the semesters can be downloaded by the college from the website after log in by the username and the password. The steps are as follows.
- Follow the steps number 1 to 3 as above. Select student menu, and select Download the Hall Ticket from the dropdown menu.



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- When you click 'Download the Hall Ticket', the window will open as below. You can download the hall tickets of the regular and repeater students by selecting the respective pdf file.



IMPORTANT INSTRUCTIONS

1. The confidentiality of the username and password is to be maintained by the principal. The principal has to see that the username and passwords are not misused. If required, change them frequently.
2. The principal will have take care that the information of the students like his photo and sign cannot be misused as they are available on seat number, hall ticket reports.
3. The hall tickets are to be issued to the students after the stamp and sign of the principal.
4. In case of any difficulty in downloading the hall ticket and seat numbers, you are requested to contact the examination department on 02876-244532 from 10.30 am to 6.00 pm on working days.


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